



POSITION APPLIED FOR _____

APPLICANT DATA PLEASE ANSWER ALL QUESTIONS. DO NOT LEAVE ANY BLANKS

Last Name _____ First Name _____ Middle _____

Address _____ Apt. No. _____

City _____ State _____ Zip Code _____

Phone Number _____ Alt. Phone _____ E-Mail _____

When will you be available to start work? _____ Salary Requested \$ _____

Are you at least 18 years old? Yes No If **NO**, state your age for child labor law purposes only _____

Are there any days, shifts or hours you will not work? Yes No If **YES**, please explain: _____

Are you available for out of town work? Yes No Available for overnight travel, if required Yes No

Will you work overtime, if required? Yes No Work adjusted hours, if required? Yes No

Have you taken any illegal drugs within the last 30 days? Yes No Please explain _____

Were you referred to us by? _____ Have you ever work for the Company _____

EMPLOYMENT HISTORY

| <u>Employer Name & Location</u> | <u>Job Title & Duties</u> | <u>Start & End Dates</u> <u>Reason for Leaving</u> | <u>Rate of Pay</u> |
|-------------------------------------|-------------------------------|---|--------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

EDUCATION

| <u>Learning Institution</u> | <u>Name & Location</u> | <u>Years Attended</u> | <u>Degree / Certificate</u> |
|-----------------------------|----------------------------|-----------------------|-----------------------------|
| High School | | | |
| College / Vocational | | | |
| Other | | | |

EMPLOYMENT APPLICATION (CONTINUED)

GENERAL INFORMATION ANSWER ALL QUESTIONS. DO NOT LEAVE ANY BLANKS

Have you had employment gaps longer than 3 months? Yes No

If yes, please explain _____

Have you ever been discharged or forced to resign? Yes No

If yes, please explain _____

Have you received any disciplinary counseling in your last twelve months of employment? Yes No

If yes, please explain _____

Were you given a performance review during your last 12 months of active employment? Yes No

If yes, what was your score? _____

Have you signed any employment agreements and/or non-compete/non-solicit agreements with another employer that might restrict you from working for this company? Yes No

If yes, please explain _____

DRIVING RECORD ANSWER ONLY IF DRIVING IS A REQUIREMENT FOR THE JOB FOR WHICH YOU ARE APPLYING

Do you have a valid driver's license? Yes No State _____ License No. _____

Have you had any tickets? Yes No If yes, please explain _____

Has your license ever been suspended or revoked? Yes No

If yes, please explain _____

ACKNOWLEDGEMENT AND AGREEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that if employed, any misrepresentations, omissions of facts or incomplete answers in any document will be cause for my immediate dismissal at any time without prior notice.

I understand that, if employed my employment is not for a specific term and may be terminated by me or Company with or without notice or cause at any time. I further understand that no oral promise, employer policy, custom, business practice or other procedure (including the Employee Handbook or any other personnel manual) constitutes an employment contract or modification of the at-will employment relationship between me and the Employer.

I authorize the Company to contact my prior employers, and other sources of information regarding my background, and I indemnify the Company and sources of information contacted and agree to hold all harmless from any claims arising from information obtained through this authorization and direction.

I understand that this application will be considered active for 30-calendar days from this date. If I have not heard from the company at the conclusion of the 30-calendar day period, it is my responsibility to complete a new application if I wish to be considered for employment.

SIGNATURE _____ **Date:** _____

The Company and all affiliates is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of any category protected by or prohibited by federal, state, or local law. In accordance with the Americans with Disabilities Act, it is our policy to provide reasonable accommodation upon request during the application process to eligible applicants in order that they may be given a full and fair opportunity.